

Research Support Award Program

Program Description

Research Support Award grants cover unanticipated shortfalls in research funding that impede the progress of a proposal submission or funded research. These awards should be applied for only when no other internal award mechanism is appropriate.

Eligibility

All full-time Faculty at the Miller School of Medicine are eligible.

Award Terms

- The awards are for a 12-month period (may be extended to a maximum 24-month period if fully justified).
- Conditions and restrictions will be detailed in the award statement.

Budget and Budget Justification

Research Support Awards provide up to \$25,000 in direct research costs per year.

Each section within the budget should be clearly justified. ALL personnel who play a role in the research project should be listed including their percent effort (even when no salary support is being requested), a detailed description of supplies/other expenses and their costs. STRONG justification should be provided if requests for travel, small equipment and/or consultant costs are sought.

Internal Administrative Committee (IAC) Internal Award budgets do not support the use of funds outside of the University of Miami, i.e., personnel costs outside of UM cannot be supported by IAC awards, but consultant costs will be considered if the specialty/need is unavailable at UM. STRONG justification for consultant costs is required and will be considered on a case by case basis. IAC expects the submitted budgets to be realistic estimates.

Matching Funds/Cost Share

Matching funds/cost share may come from many different categories. The most common is for the percent effort a faculty and/or graduate student will contribute on the research project being submitted. The percent effort indicated in the budget (even though salary support is not being requested) are considered matching funds/cost share. Additionally, any departmental funds or grant support for research staff, supplies, etc. are considered matching funds/cost share and should be indicated.

Review Criteria

These awards are evaluated by the Internal Awards Administrative Committee which considers the following aspects of the application:

- The potential return on investment
- The likelihood of leading to a proposal submission
- The likelihood of propelling research forward
- The consequences of not providing central funding
- The cause of the shortfall

Progress Reporting

To track the success of each program, funded investigators are required to submit two reports: The first report will be a **Progress Report** due 90 days following the end of the award period; **Annual Report** will be due one year following the end of the award period. These data are compiled and submitted to the Faculty Council, the Executive Dean for Research, Research Education and Innovative Medicine, and the Dean.

At the completion of the award term, awardees must submit:

1. A detailed summary of research performed during the period of the award

2. A list of grants, both submitted and funding supported by the award
3. A bibliography of all publications, both submitted and accepted, and presentations, both posters and talks.

Application Instructions

- The application pages should be completed using Arial 11-point font and each page should have no less than 0.5 inch margins. *Be sure to adhere to the page limitations noted for each section of the application.*
- The application should be in the following sequence and numbered consecutively.
- Complete the online application including the following sections:
 - **Section 1 – Principal Investigator (PI) Information**
 - **Section 2 – Proposal Information**
 - 2A – Proposal Title
 - 2B – Project Narrative/Public Health Relevance Statement (2-3 sentences)
 - 2C – Scientific Abstract (600 word limit)
 - 2D – Indicate the RFA, PAR, PA or FOA number which you intend to submit and the funding agency. Indicate the planned submission date.
 - 2E – Total Budget Requested (The budget will be detailed in Section 4B)
 - 2E.1 – Matching Funds/Cost Share
 - 2F – Are Co-PIs Involved in this Project?
 - 2G – Type of Research Involved in your Proposal
 - 2H – Request to Exclude Reviewer(s)
 - **Section 3 – Regulatory Approval(s)**
 - IRB
 - IACUC
 - ESCRO
 - IBC
 - **Section 4 – Research Plan**
 - 4A – Biographical Sketch for PI, each Co-PI, and Key Co-Investigators (use NIH template provided)
 - 4B – Budget and Budget Justification (use modified NIH template provided)
 - 4C – Specific Aims (1 page limit; if applicable)
 - 4D – Complete Description of the Request
 - 4D.1 - List departments/centers/units that will benefit from this request.
 - 4D.2 – List investigators who will benefit from this request.
 - 4D.3 – List research proposals and active grants that will benefit from this request.
 - 4D.4 – What funding was used previously to cover this request, if any?
 - 4D.5 – If a departmental request, what unrestricted funds are under your control that could be used for all or part of this request, not listed as matching funds.
 - 4D.6 – If a single investigator request, what unrestricted funds are under your control that could be used for all or part of this request, not listed as matching funds.
 - 4D.7 – What is the impact on research if not receiving central funding (Research Support Award)?
 - 4D.8 – If applicable, when will the need for central funding end?
 - 4D.9 – If applicable, what is the plan to continue once central funding ends?
 - 4E – Letters of Support (if relevant)

Questions

For questions regarding the IAC Research Support Award application, please contact Karen Lamper by e-mail: klamper@miami.edu or phone: (305) 243-5370.

Deadlines

Applications are accepted at any time and reviewed monthly.